

**APPLICATION FOR CLEARANCE OF THE SCREENING COMMITTEE OF
PROJECT EXPORTS PROMOTION COUNCIL OF INDIA**

PROFORMA
(To be submitted in 10 copies)

I. BASIC INFORMATION

- 1) Name & Address of the Company
- 2) Constitution of the Company
Please indicate whether Public Limited
Company/Private Limited Company
- 3) Date of establishment
- 4) Type of Activity/Specialisation
(This should be in relation to Information
given in Annexure "A")
- 5) PEPC RCMC Number
- 6) Whether Company was previously cleared
by PEPC. If yes, furnish details of clearance
- 7) Type of activity for which clearance is sought Civil Construction and/or Turnkey Engineering Projects
 Consultancy & Engineering Services
 Project Construction Items
- 8) A write up on your company's capability
to undertake overseas contracts.
- 9) Please enclose an affidavit that the company is not currently blacklisted or debarred from undertaking
contracts by Indian Government or Foreign Government or by a multilateral funding agency.

II. PROFESSIONAL EXPERIENCE

<u>IN INDIA</u>		<u>OVERSEAS</u>	
NO.	VALUE	NO.	VALUE

- 10) Five Major ongoing & completed
contracts in each sector
(Please furnish details as per
Annexure-A.)

Note:

In case of new company/JV/SPV
above information should be given in
regard to the main constituents.

- 11) Plant and Machinery owned by the
company including particulars of type of
equipment, present book value.

III. MANAGEMENT AND PERSONNEL

- 12) Please furnish a list of Directors with their
age, experience, qualification, share-
holding in the company and their interests
in other firms/companies.
- 13) Please furnish the names of five key
personnel from each sector along with
their Curriculum Vitae'

- 14) Details of personnel employed

Unskilled

Semi-skilled

Skilled

Supervisory

Total

- 15) Brief write-up on budgeting information and project monitoring systems adopted by the company.

II. FINANCIAL INFORMATION.

- 16) Name and Address of Banker/s (Kindly arrange for Bank certificate in support of the applicant's financial soundness).
- 17) Analysis of balance sheet and profit and loss account for the last 3 years as per Annexure-B. Please also enclose balance sheets for the past three years.
- 18) Annual turnover of the company for the last 3 years.

III. MARKETING INFORMATION.

- 19) Countries towards which you propose to direct your marketing efforts.
- 20) Briefly mention market studies conducted in specific areas of interest.(optional)
- 21) Indicate whether your company would like to nominate a Senior Representative to give clarification, if any, at the Meeting of the Screening Committee at which application of your company is considered.

SIGNATURE :
Name & Designation :
Name of the Company :

Date:

Screening Committee Application Processing Fee:

Category	Turnover Rs. (crore)	Processing Fees* (Rs)
Civil Construction and/or Turnkey Engineering Projects	Upto 1,000	5,000
	1001- 10,000	7,500
	More than 10,000	15,000
Consultancy & Engineering Services	Not applicable	5,000
Project Construction Items	Not applicable	1,000

* service tax as applicable

MAJOR COMPLETED AND ONGOING PROJECTS IN INDIA AND ABROAD (TO BE LISTED CHRONOL

Sl. No.	Name & Type of Contract	Place	Value (Rupees in Lakhs)	Type of Contract (Prime or Sub) and Date of Contract Awarded	Name of Client and nationality (in case of Sub-contract name and nationality of Prime-contractor)	Date of Contracted (including extensions)
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1. For completed contracts enclose certificates of completion from clients.
2. Furnish separately, details of all contracts secured/cancelled/terminated and reasons thereof, contracts wherein losses were incurred, c was not adhered to and where penalties were imposed and guarantees invoked.

ANALYSIS OF BALANCE SHEET FOR THE YEAR ENDING:

I.	Gross Fixed Assets	:	
II.	Net Fixed Assets	:	
III.	Investments	:	
IV.	<u>Current Assets</u>		
	Stock/Work-in-progress	:	
	Sundry Debtors	:	
	Cash & Bank Balance	:	
	Loans & Advances	:	
V.	<u>Current Liabilities</u>		
	Sundry Creditors	:	
	Advance from clients	:	
	Bank Borrowings	:	
	Others	:	
VI.	Net Current Assets	:	
VII.	Long Term Liabilities	:	
VIII.	Networth (II + III + VI – VII)	:	
A.	<u>Represented By:</u>		
	Share Capital	:	
	Reserve & Surplus	:	
B.	<u>Profit & Loss:</u>		
	Sales/Contract Receipts	:	
	Other Income	:	
	(including Bank interest)		
	Gross Profit	:	
	(Before int./depreciation)		
	Bank Charges	:	
	Depreciation	:	
	Operating Profit (PBT)	:	
	NET PROFIT	:	

Company Profile

(Value in Rs. Lacs)

Company Details:

Name of Company:

Specialisation:

Status:

Year of Establishment:

No. of Permanent Employees:

Value of Equipment & Machineries:

Paid up Capital:

Board of Directors:

Operation:

Total value of contracts executed (last three years)

Value of Single Biggest Contract

Value of On-going contracts

Net Profit/(Loss)

Performance:

Turnover (for last three years)

Networth